



DISTRICT COUNCIL
NORTH OXFORDSHIRE

Forward Plan Summary

March 2012 to June 2012

Cherwell District Council

Summary of the Forward Plan

This summary of the Forward Plan, (produced by officers on behalf of the Leader of the Council) sets out the key Executive decisions which will be taken at Cherwell District Council. Whilst this document provides details of the key decisions for the next four month period (set out on the front cover of this document), where details of key decisions to be made after this period are known, they will be provided for information.

The Forward Plan will be updated and rolled forward on a monthly basis. As this takes place, the programme will be adjusted: further key decisions may be added, or anticipated ones may be rescheduled or removed. The summary shows the decisions programmed to be taken during each month. A likely date of decision is shown, but it is possible that a decision may be rescheduled to a later month.

The full Forward Plan, including the latest position on prospective decisions is available on the council website at www.cherwell.gov.uk, using the link to Council meetings.

Key Decisions

A key decision is a 'significant' decision that is legally within the power of the Council to make, is not precluded by statute from being made under Executive arrangements and is not otherwise retained for decision by Council or delegated to a Committee of Council or officer by the Council's Constitution.

Significance – A decision is significant if it meets the financial and/or community impact criteria:

- Financial: A decision that will result in the Council:
 - Incurring potential revenue expenditure or savings above £50,000
 - Incurring potential capital expenditure or savings above £250,000
 - Procuring or awarding any contract having a total value exceeding £500,000

and / or

- Community Impact: A decision that is significant in its effects on communities living or working in an area comprising two or more Wards in the area of the Council. That is a decision where:
 - A significant number of users of the service in the Ward(s) will be affected and / or
 - An impact that will last for a number of years, or be permanent; and / or
 - A significant impact on communities in terms of environmental and social well-being.

The following are not regarded by the Council to constitute key decisions:

- Implementing approved budgets or policies and strategies where there is little or no further choice involved and the main decision has already been taken by the council in agreeing the budget and policy framework.
- Implementing approved actions and targets in annual service plans.

- Decisions by the Head of Finance which are part of the ordinary financial administration of the Authority, notably those relating to investments, within the agreed Treasury Management Policy.
- Implementing projects for which specific conditions have been attached by external funders, such as the Government or European Union.
- The award of contract for the provision of works, goods and services, within an agreed policy and budget and where a decision has been made.
- Changes arising from amendments to statute where there is little or no discretion.

For a decision to be key, there must be a significant degree of discretion to be exercised by the decision-maker.

For further information on the Forward Plan, please contact:

Democratic and Elections,
Cherwell District Council,
Bodicote House,
Bodicote,
Banbury, Oxfordshire OX15 4AA (e-mail: democracy@cherwell-dc.gov.uk).

Comments on the matters for decision may be made to the relevant contact officer up to the date of the meeting, unless otherwise specified in the consultation details.

Cherwell District Council – Executive Members

<u>Area of Responsibility</u>	<u>Description</u>	<u>Member</u>
Leader of the Council	Includes corporate strategy, human resources, partnerships, legal and democratic services	Councillor Wood
Deputy Leader of the Council	Includes communications, safer communities, urban and rural services	Councillor Reynolds
Lead Member for the Environment	Includes environmental services, health and recreation	Councillor Macnamara
Lead Member for Planning	Includes planning policy, development and building control	Councillor Gibbard
Lead Member for Housing	Includes housing benefit	Councillor Pickford
Lead Member for Customer Services	Includes ICT	Councillor Turner
Lead Member for Estates	Includes economic development	Councillor Bolster
Lead Member for Change	Includes performance management and improvement	Councillor Morris
Lead Member for Financial Management		Councillor Atack
Lead Member for Banbury Brighter Futures		Councillor Donaldson

Cherwell District Council Forward Plan

Key decisions on which reports will be submitted to the Executive for consideration:

Subject for Decision	External Consultees/ method of consultation	Executive Lead Member	Contact Officer(s)
Likely date of decision: March 2012			
The Police and Crime Commissioner To report on the progress to date on the implementation of the Police and Crime Commissioner and the Police and Crime Panel		Deputy Leader of the Council	Mike Grant, Chris Rothwell Tel: 01295 227989, Tel: 0300 003 0104
Neighbourhood Planning Protocol To consider the Neighbourhood Planning Protocol		Lead Member for Planning	Adrian Colwell Tel: 0300 003 0110
Strategic Tenancy Policy To consider the Strategic Tenancy Policy		Lead Member for Housing	Kate Winstanley, Martyn Swann Tel: 01295 221648, Tel: 01295 221743
Internal Audit Services Cherwell District Council and South Northamptonshire Council To consider the tenders for supply of Internal Audit Services for Cherwell District Council and South Northamptonshire Council		Lead Member for Financial Management	Viv Hichens Tel: 01295 223747
Council Participation in a Community Interest Company to Deliver the Green Deal To consider Council participation in a Community Interest Company to deliver the Green Deal for residents		Lead Member for Housing	Tim Mills Tel: 01295 221655
Regeneration/ Housing Strategy To consider the regeneration/ housing strategy		Lead Member for Housing	Martyn Swann Tel: 01295 221743
Quarter 3 Performance Monitoring Report To consider the Quarter 3 Performance Monitoring Report		Lead Member for Change	Claire Taylor Tel: 0300 0030113
Woodgreen Leisure Management Contract Procurement To consider the Woodgreen Leisure Management contract procurement		Deputy Leader of the Council, Lead Member for Financial Management	Chris Rothwell Tel: 0300 003 0104
HS2 Update To consider an update on HS2		Lead Member for Planning	Adrian Colwell Tel: 0300 003 0110

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)
Business Case for a Shared Finance and Procurement Service To consider the business case for a Shared Finance and Procurement Service with South Northamptonshire Council	The HR elements of the business case will be subject to consultation in line with the Council's Organisational Change Policy	Lead Member for Financial Management, Leader of the Council	Karen Curtin Tel: 0300 003 0106

Likely date of decision: April 2012

Draft Core Strategy To consider the draft Core Strategy for public consultation		Lead Member for Planning	Adrian Colwell Tel: 0300 003 0110
Oxford Canal Conservation Area Designation To consider the Oxford Canal Conservation Area Designation		Lead Member for Planning	Adrian Colwell, Linda Rand Tel: 0300 003 0110, Tel: 01295 221845
Urban Design and Conservation Strategy To consider the Urban Design and Conservation Strategy		Lead Member for Planning	Adrian Colwell, Linda Rand Tel: 0300 003 0110, Tel: 01295 221845

Likely date of decision: May 2012

New Homes Bonus To consider operation of the new homes bonus		Lead Member for Planning	Adrian Colwell Tel: 0300 003 0110
Banbury Canalside Supplementary Planning Document To consider the representations received to the Banbury Canalside Draft Supplementary Planning Document (SPD) and to seek endorsement of changes made to the draft SPD. To seek endorsement to adopt the SPD as informal planning policy for development control purposes.	All Public consultation on Banbury Canalside Draft Supplementary Planning Document for 6 weeks.	Lead Member for Planning	Chris Thom Tel: 01295 221849
Quarter 4 Finance and Performance To consider quarter 4 finance and performance reports		Lead Member for Financial Management	Karen Curtin, Claire Taylor Tel: 0300 003 0106, Tel: 0300 0030113
Environmental Strategy Refresh To consider the refresh of the environmental strategy.		Lead Member for the Environment	Ed Potter Tel: 0300 003 0105

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)
Likely date of decision: June 2012			
Medium Term Financial Strategy To consider the Medium Term Financial Strategy		Lead Member for Financial Management	Karen Curtin Tel: 0300 003 0106

Likely date of decision: Future Items to be Scheduled			
HS2 Response to Safeguarding Consultation To consider a response to the HS2 safeguarding consultation.		Lead Member for Planning	Adrian Colwell Tel: 0300 003 0110
HS2 Response to Compensation Consultation To consider the response to the HS2 compensation consultation.		Lead Member for Planning	Adrian Colwell Tel: 0300 003 0110
HS2 Response to Environmental Strategy Consultation To consider the response to the HS2 environmental strategy consultation.		Lead Member for Planning	Adrian Colwell Tel: 0300 003 0110